

DEERKOSKI ENGINEERING, P.C.
CONSULTING ENGINEERS

APPLICANT _____

**56 Forester Avenue
Warwick, New York
10990**

**Phone: (845)-986-2398
Fax: (845) 986-2344**

Employment Application Form

Date: _____

PERSONAL

Name: _____
 First Middle Last

Present Address: _____

 City State Zip Code

Phone: () - _____

Permanent Address: _____

 City State Zip Code

Phone: () - _____

Social Security No.: _____

If referred by one of our employees, please indicate his or her name:

GOALS

Position(s) desired: _____

What are your salary requirements per week? _____

What is your ultimate career goal? _____

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EMPLOYMENT HISTORY

List in order with LAST employer first. Account for the last 10 years, or years worked if less than 10 years. Use supplemental sheets if necessary.

1.

From	To	Job Title	Supervisor's Name	Salary
Company		Location	Reason for Leaving	
Description of duties (include significant responsibilities, accomplishments, and contributions):				
Supervisors Telephone Number:				

2.

From	To	Job Title	Supervisor's Name	Salary
Company		Location	Reason for Leaving	
Description of duties (include significant responsibilities, accomplishments and contributions):				
Supervisors Telephone Number:				

3.

From	To	Job Title	Supervisor's Name	Salary
Company		Location	Reason for Leaving	
Description of duties (include significant responsibilities, accomplishments and contributions):				
Supervisors Telephone Number:				

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EDUCATIONAL BACKGROUND

Name	Location	Dates: From/To	Graduate Mo./Yr.	Major Degree Subject	Minor Subject
High School					
Colleges					
Graduate School					
Technical, Business or Other					

Please list any scholastic honors, scholarships, assistantships, etc. you have received or been awarded: _____

Please list any Publications, theses, etc. you have written in the past: _____

SKILL INVENTORY

Lists the skills which you would bring to the position: _____

Computer Literacy: Familiar with or have operated the following hardware:
 (Indicate level of proficiency: Very proficient; moderately proficient; beginner)

IBM Compatible

- Very Proficient
- Moderately Proficient
- Beginner

MacIntosh Apple

- Very Proficient
- Moderately Proficient
- Beginner

Computer Software: Have used the following:

(Indicate level of proficiency: Very proficient; moderately proficient; beginner)

Microsoft Word

- Very Proficient
- Moderately Proficient
- Beginner

Microsoft Excel

- Very Proficient
- Moderately Proficient
- Beginner

Microsoft Access

- Very Proficient
- Moderately Proficient
- Beginner

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Other Office Machines:

Familiar with:
(Please Check if applied)

- Fax
- Modem
- Copiers
- Blueprint Reproduction
- Local Area Networks
- Computer-Aided Design
- Other:

Languages: _____

Other Skills: _____

UNITED STATES ARMED FORCES

Branch of U.S. Service: _____ Active Duty Dates:
From: _____ To: _____

Major Duties: _____

Service Schools Attended: _____

PROFESSIONAL ACTIVITY

Registration (Location & Type): _____

Publication (List): _____

Membership in Professional Societies: _____

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REFERENCES

List three Professional References who are not relatives or previous supervisors:

Name	Address	Occupation	Years Know	Telephone
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Name	Address	Occupation	Years Know	Telephone
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Name	Address	Occupation	Years Know	Telephone
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If you wish to give any additional information, use this space: _____

Are you under any obligation to a previous employer, through a covenant not to compete, or otherwise restricted in your acceptance of employment with a competitive firm?

Yes

No

I certify that the answer given by me to all of the questions on this application are, to the best of my knowledge and belief, true and correct without reservations of any kind. I further affirm that I have not knowingly withheld any facts or circumstances that would materially affect this application. I authorize this company to verify any and all information contained in this application from former employers and others, and I release all concerned from any liability in connection with any information they give.

Witness (Company Interviewer)

Applicant's Signature

Date

Date